



**BANK RECONCILIATION STATEMENT (II)**

*Example # 17.1:* Prepare Bank Reconciliation Statement to find out adjusted balances in both books of Zakirullah Traders on June 30<sup>th</sup>, 2015?

- a) Unfavorable balance as per Bank Statement Rs. 55,000, while cash book credit balance of Rs. 47,100
- b) Mark-up charged by bank Rs. 600
- c) Check of customer Basher & Company for Rs. 3,500 was dishonored and returned by bank
- d) Dividend collected by bank not recorded in the cash book amounted to Rs. 2,000
- e) Checks issued amounted to Rs. 10,000 but presented to bank for payment worth Rs. 5,800
- f) A checks deposited into the bank of worth Rs. 30,000 but Rs. 10,000 check was not collected by bank

<i>Cash Book</i>	<i>Bank Statement</i>

*Zakirullah Traders*  
*Bank Reconciliation Statement*  
*As on June 30<sup>th</sup>, 2015*

<b>Add:</b>		
<b>Less:</b>		
<b>Adjusted Balance</b>		
<b>Add:</b>		
<b>Less:</b>		
<b>Adjusted Balance</b>		

**Example # 17.2:** Ms. Fiza Naseem works as a cashier for Pine & Co. Abbottabad. Her responsibilities include entering and maintaining the firm's cash book and preparing a bank reconciliation statement at the end of each month. The firm's cash book for July 2016 which she has just finished entering and balancing for the month end is shown below (Note: for the sake of clarity the cash and discount columns have been omitted from cash book.) A copy of the firm's bank statement from the Star Bank Limited dated 31<sup>st</sup> July 2016 has just been received and is also illustrated. The numerical difference between the two is; Bank statement Rs. 903.00 minus cash book Rs. 641.70 = Rs. 261.30  
This is the difference which Fiza will have to 'reconcile'.

*Step 1 – Tick off the items in both cash book and bank statement*

**Cash Book**

Receipts				Payments			
Date	Description	Ref	Bank	Date	Description	Ref	Bank
2011				2011			
July	1		756.20	July	2		50.00
	3		220.00		2		130.00
	15		330.00		2		10.00
	31		63.00		8		27.50
					14		89.00
					14		49.00
					15		250.00
					26		122.00
					31		641.70
<b>Total</b>			<b>1,369.20</b>	<b>Total</b>			<b>1,369.20</b>

**Bank Statement**

Date	Description	Ref	Dr. Amount	Cr. Amount	Balance
2011					
July	1				756.20 (Cr)
	4			220.00	976.20
	9		50.00		926.20
	14		10.00		916.20
	16		89.00		827.20
	19			330.00	1,157.20
	24		250.00		907.20
	26		122.00		785.20
	30		49.00		736.20
	31		12.95		723.25
	31			179.75	903.00 (Cr)



